

POSTAGES RATE

INTERNAL POSTAGE RATE

SN	DETAILS	RATE	REMARKS
1	Letter up to 20 grams	8/-	
	Each additional 20 grams or part	5/-	
2	Aerogramme	3/-	
3	(a) Post card	5/-	
	(b) Printed Post Card**	7/-	
Explanation: Printed post card signifies those cards other than hand written or typed which are printed, sketched, memo-graphed (leaving the space for the use of sender's and addressee's address) with the help of any machine of press.			
4	Book post, printed paper up to 20 grams.	2/-	
	Each additional 10 grams or part	2/-	
	Small Packet up to 50 grams or part	10/-	
	Each additional 20 grams or part	5/-	
5	Registered Newspaper		
	a) For single copy up to 100 grams	2/-	
	b) Each additional 100 grams or part	2/-	
5.1	<p>Condition of Exemption for Registered Newspapers:</p> <ol style="list-style-type: none"> a. The newspaper should be officially registered introduced and/or renewed as Local daily or weekly in Kathmandu or outside the capital. b. The newspaper of about 100 grams should look like newspaper with news and should not be the size of either book or magazine. c. The registered newspaper that gets authority from one specific post office to send newspapers should only send newspapers to recipients the same but single issue of the single edition. d. The recipient of the bulk newspapers shouldn't be the retailers/wholesalers and the bulk should not contain other items than the registered newspapers. e. The number of newspapers should not exceed 100 units per edition/per issue of the same publication 		
6	Postal Registration fee for newspaper	100/-	
	Posting from single district	5/-	
7	Renewal fee for registered newspaper (To register from a District Post Office)	50/-	
	-Posting from each additional District	5/-	
7.1 If not renewed in the given time, it can be renewed within two months of the first date of expiry with double registration fee. After exceeding two months, the registering should follow the procedure as a new newspaper registering.			
8	Blind Literature (up to 7 k.g.)	Free	

**Explanation: Printed post card should be understood as a card that is imprinted or is cyclostyled to mention address, name, etc and should not be hand written or photo copied.

INTERNAL MISCELLANEOUS POSTAGE RATE

SN	DETAILS	RATE	REMARKS
1	Certificate of posting per 3 articles	5/-	
2	Registration fee per article	20/-	
3	Late Registration fee per article	5/-	
4	Acknowledgement per article	8/-	
5	Attested receipt of registered article/per article (Within 6 months)	10/-	
6	Recall of posted per article	20/-	
7	Change of address per article (Before the dispatch of mail)	20/-	
8	Inquiry fee	Free	
9	Insurance fee up to Rs. 500/- (Registration fee is charged separated) Thereafter up to Rs. 100/- or part of it	15/- 5/-	
10	Money Order Communication		
	a) First Rs. 200/ Each additional Rs. 100/ or part	5/- 2/-	
	b) Additional fee for Express Money Order (For those places where EMS is available)	15/-	
	c) Additional fee for Electronic Money Order (Commencement of the service from the date and place will be noticed as per the decision of the department)	20/-	
	d) Upper Limit of an internal M.O.Rs	10,000/-	
	e) Money Order form per copy	2/-	
11	Regarding Life and Non-life Insurance that is approved by the Government of Nepal		
11.1	Up to Rs 1,00,000\ of Insurance Policy	10/-	
11.2	Above Rs 1,00,000\ of Insurance Policy	20/-	
11.3	For each cash receipt	10/-	
12	Demurrage charge		
	a) First 7 days from the data of international delivery	Free	
	b) Thereafter for 15 days/per day	5/-	
	c) Thereafter for 15days/per day+	10/-	
	d) There after the parcel will be auctioned as per the rule. (Import license is not necessary for the item exempted by regulation except prohibited item).		
13	Postal Box Rent for one fiscal year		
	a) Small	750/-	
	b) Medium	1000/-	
	c) Large	1500/-	
14	Online Postal Box Rent for one fiscal year		
	a) Small	750/-	
	b) Medium	1000/-	
	c) Large	1500/-	
15.	Postal Identity Card		
	One Identity Card per 1 Fiscal Year	10/-	
	One Identity Card for 3 Fiscal Years	20/-	

DOMESTIC PARCEL RATE

SN	DETAILS	RATE	REMARKS
1	Surface Parcel		
	a) For the first 500 gms. For additional 500 gms. or part thereof (Up to 20 kg.)	30/- 30/-	
	b) Parcel up to 1000 gms. Dispatched from remote district declared by Government of Nepal to the easily accessible district. For additional 500 gms. Or part thereof (up to 20 kg.)	30/- 30/-	
	c) Parcel up to 500 gms. including food and clothes dispatched from easily accessible to the remote district For additional 500 gms or part of it	60/- 40/-	
2	Air Parcel		
	a) For first 500 gms. There after each additional 100 gms. Or part (up to 10 kg)	30/- 15/-	
	b) Parcel up to 500 gms. Dispatched from remote district declared by the Government of Nepal to the easily accessible district. For additional 100 gms. Or part thereof up to 10 kg.	30/- 15/-	
3	Registration charge of Rs 20/- will additional will be charged in the above Parcel rates		

INTERNAL EXPRESS MAIL SERVICE RATES

1			
	a) For the first 20 gms	50/-	
	b) Additional 25 gms or part (up to 2 k.g)	10/-	
	(NB- Maximum weight for domestic express item shall be 20 kg.) Compensation for this item shall be equivalent to domestic registered item and postage charge paid be refunded if the item is lost, theft, damaged or not delivered).		
2	Same day delivery Services for		
	a) First 20 gms.	50/-	
	b) Additional each 25 gms.	20/-	
(This service will be provided only in Kathmandu metropolitan Municipality)			

FOREIGN POSTAGE RATES

AIRMAIL

SN	PARTICULAR	ZONE 1	ZONE 2	ZONE 3	ZONE 4
1	Letter up to 20 gms	25/-	35/-	50/-	60/-
	21 to 50 gms	50/-	70/-	90/-	105/-
	51 to 100 gms	85/-	125/-	160/-	185/-
	101 to 250 gms	175/-	265/-	340/-	395/-
	251 to 500 gms	310/-	455/-	585/-	680/-
	501 to 1000 gms	565/-	755/-	985/-	1185/-
	1001 to 1500 gms	765/-	955/-	1290/-	1640/-
	1501 to 2000 gms	1020/-	1205/-	1645/-	2045/-
2	- a Post Card	20/-	25/-	35/-	40/-
	- b. Printed post card	20/-	25/-	35/-	40/-
3	Aerogramme	20/-	25/-	30/-	35/-
4	BOOK POST, PRINTED PAPER				
	News Paper				
	up to 20 gms.	20/-	25/-	45/-	55/-
	21 to 50 gms	40/-	50/-	80/-	95/-
	51 to 100 gms s.	75/-	90/-	130/-	170/-
	101 to 250 gms.	160/-	200/-	275/-	355/-
	251 to 500 gms.	285/-	360/-	475/-	580/-
	501 to 1000 gms.	510/-	645/-	830/-	1025/-
	1001 to 1500 gms	685/-	860/-	1045/-	1350/-
	1501 to 2000 gms.	810/-	1005	1250/-	1555/-
2001 gms. to Over each 1000 gms. Or Part	85/-	205/-	280/-	335/-	
5	Small Packet				
	Up to 50 gms.	60/-	70/-	90/-	110/-
	51 to 100 gms.	105/-	125/-	160/-	195/-
	101 to 250 gms.	205/-	245/-	315/-	375/-
	251 to 500 gms.	350/-	440/-	540/-	635/-
	501 to 1000 gms.	610/-	790/-	945/-	1100/-
	1001 to 1500 gms	840/-	1105/-	1320-	1535/-
1501 to 2000 gms	1050/-	1350/-	1625/-	1900/-	
6	Blind Literature (UP to 7 kg.)	Free	Free	Free	Free
7	Registered newspaper				
	up to 20 gms.	15/-	20/-	25/-	30/-
	21 to 50 gms	30/-	40/-	45/-	50/-
	51 to 100 gms s.	45/-	60/-	70/-	80/-
	101 to 250 gms.	85/-	115/-	135/-	155/-
	251 to 500 gms.	140/-	185/-	230/-	265/-
	501 to 1000 gms.	250/-	325/-	385/-	445/-
	1001 to 1500 gms	360/-	440/-	565/-	640/-
1501 to 2000 gms	450/-	550/-	650/-	750/-	

SURFACE MAIL

SN	PARTICULAR	SAARC MEMBERS	APPU MEMBERS	OTHERS
1	Letter up to 20 gms	20/-	25/-	30/-
	21 to 50 gms	40/-	50/-	60/-
	51 to 100 gms	65/-	85/-	95/-
	101 to 250 gms	135/-	175/-	200/-
	251 to 500 gms	230/-	300/-	340/-
	501 to 1000 gms	380/-	510/-	560/-
	1001 to 1500 gms	530/-	685/-	760/-
	1501 to 2000 gms	605/-	810/-	910/-
2	A. Postal Letter	15/-	20/-	20/-
	B. Book Post, Printed Paper			
	News Letter up to 20 gms.	15/-	15/-	20/-
	21 to 50 gms.	25/-	30/-	35/-
	51 to 100 gms s.	40/-	50/-	60/-
	101 to 250 gms.	75/-	95/-	120/-
	251 to 500 gms.	115/-	160/-	210/-
	501 to 1000 gms.	185/-	260/-	360/-
	1001 to 1500 gms	250/-	345/-	460/-
	1501 to 2000 gms.	305/-	410/-	510/-
	Letter each 1000 gms. Or Part	155/-	210/-	240/-
5	Small Packet up to 100 gms.	25/-	30/-	40/-
	101 to 250 gms.	50/-	65/-	80/-
	251 to 500 gms.	90/-	120/-	145/-
	501 to 1000 gms.	165/-	220/-	270/-
	1001 to 1500 gms.	240/-	290/-	305/-
	1501 to 2000 gms.	305/-	410/-	510/-
6	Blind Literature (up to 7 kg.)	Free	Free	Free
7	Registered newspaper			
	Up to 50 gms.	10/-	15/-	20/-
	51 to 100 gms.	15/-	25/-	30/-
	101 to 250 gms.	25/-	50/-	60/-
	251 to 500 gms.	35/-	85/-	105/-
	501 to 1000 gms.	70/-	165/-	190/-
	1001 to 1500 gms.	85/-	235/-	265/-
1501 to 2000 gms.	110/-	310/-	360/-	
	NB :- Maximum Weight	Letter Post Printed Paper 2 kg Books and Pamphlet 5kg		

Note: (Surface Mail is not in existence these days)

Miscellaneous

1	Inquiry Fee per article	Free
2	Custom clearance fee if duty is levied	10/-
3	Certificate of posting per 3 article	10/-
4	Registration Fee per article	130/-
4.1	Registry free will remain within SAARC countries.	100/-
5	International Reply Coupon (Purchase per coupon Postage Stamp equivalent to Rs)	60/-
6	International Reply Coupon (Sale per coupon)	150/-
7	Acknowledgement Fee	15/-
8	Attested receipt of registered article/per article (Within 6 months)	10/-
9	Recall of posted per article	20/-
10	Change of address per article (Before the dispatch of mail)	20/-
11	Demurrage Charge as per inland rate	Internal Surface
12	Repacking Charge	
	a) Parcel without customs duty	Free
	b) Parcel with duty up to Rs.	15/-
	c) Parcel with duty up to Rs.50/-	20/-
	d) Parcel with duty up to Rs.100/-	25/-
	e) Parcel with duty up to Rs.200/-	30/-
	f) Parcel with duty up to Rs.201/-	50/-
13	Insurance Fee up to 300 for India There after Rs. 100 or Part	20/- 10/-
14	Money Order Commission up to Rs. 200/- There after Rs. 100 or Part	10/- 6/-
15	Money order form per copy for India	5/-

NOTE:

1. No repacking charge shall be levied if the parcel is being delivered through the same post office where the parcel is unpacked for the customs purposes.
2. Registration fee for insurance will be charged separately.
3. Rates not incuded in the above will be charged as per miscellaneous rate specified for inland postage.
4. As per Bucharest Congress provision, for those countries to which 0.5 SDR Registration fee in not being paid based on bilateral agreement.
(This registration fee shall be active after bilateral agreement being signed)

Division of Zone

Zone -1

Afghanistan, Bangladesh, Bhutan, India, Maldives, Pakistan, Sri-Lanka.

Zone -2,

Bahrain, Brunei-Darussalam, Cambodia, Timor, Liste , Hong Kong, Indonesia, Iran, Iraq, Kuwait, Laos, Macao, Malaysia, Myanmar, Oman, North Borneo, People Republic of China, Persian Gulf, Philippines, Qatar, Ras Al Khalma Sabah, Sarawak, Saudi Arabia, Singapore, Somali Dem. Republic, Taiwan, Thailand, Umal, United Arab Emirates, Vietnam, Yemen

Zone-3

Albania, Algeria , Armenia, Ascension, Austria, Azerbaijan, Bechuana, Belgium, Benin, Bosnia and Herzegovina, Botswana, Bulgaria, Burkina Faso, Burundi, Northern Slovak, Cameroon, Cape Verde Island , Central Africa Republic, Chad, Czech and Northern Slovak, Comoros, Congo (Dem. Rep. of 'Congo (Republic of), Croatia, Cyprus, Czech, Republic Dahomey, Denmark, Djibouti, Egypt, Equatorial Guinea, Eretria, Estonia, Ethiopia, Finland, France, Gabon Gambia, Georgia, Germany, Ghana, Gibraltar, Greece, Gt. Britain & N. Ireland, Guinea (Rep), Guinea-Bissau (Rep. of), Hungary, Iceland, Ireland, Isle of Man, Israel, Italy, Ivory Coast, Japan, Jordan, Kazakhstan, Kenya, Kirghizstan (Rep of), Korea D.R) , Korea (Republic of), Latvia (Republic of), Lebanon, Liechtenstein, Lesotho, Liberia, Libya, Arab Amahiria, Lithuania, Luxembourg, Macedonia (Republic of), Madagascar, Malawi, Mali Republic, Malta, Mauritania, Mauritius, Moldova, Monaco, Mongolia, Mont Serrate

Morocco, Mozambique, Namibia (Republic of), The Netherlands, Niger (Republic of), Nigeria, Norway, Poland, Portugal, Reunion, Romania, Russian Federation, Rwanda, Saint Helena San Marino (Republic of), Senegal, Serbia and Montenegro, Seychelles Sierra Leone, Slovak, Slovenia, South Africa, Spain, Sudan, Swaziland Sweden, Switzerland, Syrian Arab Republic, Tajikistan, Togo, Tristan de Cunha, Tunisia, Turkey, Turkmenistan, Uganda, Ukraine, Upper Volta, Uzbekistan, Vatican City State, West Africa Zaire, Zambia , Zimbabwe.

Zone 4

Anguilla Island, Antigua & Barbuda, Argentina, Australia, Bahamas, Barbados, Belize, Bermuda, Bolivia, Brazil, Canada, Caroline Island, Cayman Island, Cayman, Chile, Colombia, Cook Iceland, Corainican, Rep. Equator. Costa Rica, Cuba Dominica, Dominican Rep Ecuador, El Salvador, Equatorial Guinea, Falkland Island, Fanning Island, Fiji, French, Polynesia, Grenada, Guadeloupe, Guatemala, Guyana, Haiti. Honduras, Jamaica, Kiribati, Martinique, Mexico, Pitcairn, Island, Norfolk Island Nauru (Rep. of), Panama (Rep.), Antilles & Aruba, New .Caledonia New Hebrides, New Zealand, Nicaragua, Papua New Guinea, Paraguay, Peru, Pitcairn, Puerto Rico, Saint Vincent & Grenadines, Samoa, San-Marino, Sao-Tome and Principe, Solomon Island, St. Lucia, St. Christopher & Nevis, St. Pierre & Miquelon , Togo, St. Thomas, Surinam, Trinidad & Tobago, Tuvalu, Turks & Callous Island, United State Of America, Uruguay, Vanuatu, Venezuela, Virgin Island, Wallis & Futuna, Western Samoa

SAARC CONTRIES

Afghanistan, Bangladesh, Bhutan, India, Maldives, Pakistan, Nepal, Sri-Lanka,

APPU Countries:

Afghanistan, Australia, Brunei Darussalam, Cambodia, Fiji, Iceland, Indonesia, Iran, Japan, Korea (Republic of), Malaysia, Magnolia Myanmar, Nauru, New Zealand, Samoa, Papua New Guinea, People's Dem. Republic of Laos, Vietnam, People Rep. of China, Philippines, Singapore, Thailand, Solomon Islands, Timor Liste, Bangladesh, Bhutan, Nepal, Pakistan, India, Maldives, Sri-Lanka